

For students and young people under 18

Parent / Guardian Consent Form

Thank you for considering sessions with me. Before we begin regular tuition or counselling with a young person under 18, I need a parent or guardian's consent. Please fill in this page, read the notes on page 2, and sign at the end.

1 About the young person

FULL NAME

DATE OF BIRTH (DD/MM/YYYY)

SCHOOL

LEVEL (E.G. SEC 3, JC1)

MOBILE NUMBER (OPTIONAL)

EMAIL (OPTIONAL)

2 Parent or guardian

FULL NAME

RELATIONSHIP TO THE YOUNG PERSON

MOBILE NUMBER

EMAIL

3 Emergency contact (if different from above)

FULL NAME

MOBILE NUMBER

4 Services you are consenting to

☐**English Language tuition**

Comprehension, writing and language use

☐**General Paper tuition**

Essays and critical thinking

☐**Personal counselling**

Confidential, one-to-one support

☐**Not sure yet**

Happy to chat first

ANYTHING YOU'D LIKE ME TO KNOW? (GOALS, CONCERNS, LEARNING NEEDS)

5 How to return this form

Fill it in on your computer or phone and save it, or print and sign it. Then send it to me by **WhatsApp on +65 9830 8401** (a clear photo is fine) or by **email to poulier@hotmail.com**.

6 Important things to know

All sessions are online. Lessons and counselling take place one-to-one on Google Meet (tuition S\$40 per hour, counselling S\$80 per hour). Please make sure the young person has a quiet, private space and a stable internet connection.

Confidentiality in counselling. I respect a young person's privacy. I will not share the details of our conversations with parents or guardians unless the young person agrees, or there is a safety concern.

When I may need to share information. If I believe there is a serious risk of harm to the young person or someone else, if I suspect abuse or neglect, or if the law requires it, I may share information as far as is necessary to keep people safe. Where possible and safe, I will talk with the young person first.

Scope of counselling. I am a trained counsellor, not a doctor, psychiatrist or psychologist. I do not diagnose or prescribe. If I feel specialist help is needed, I will let you know and help you find it.

Tuition results. I will always do my best to help each student improve, but I cannot guarantee any particular grade or exam result.

Personal data. I will only use the information on this form to arrange and provide my services and to contact you, in line with Singapore's Personal Data Protection Act (PDPA). I will not share it for marketing. You can ask to see, correct or withdraw it at any time.

Withdrawing consent. You may withdraw this consent at any time by letting me know in writing (WhatsApp or email is fine).

Full details are in the Disclaimer at ianpoulier.com/disclaimer.

In an emergency: I am not a crisis service. If a young person is in immediate danger, call **995**. For 24-hour support, call Samaritans of Singapore on **1767** or the National mindline on **1771**.

7 Consent and signatures

☐ I have read and understood the information on this form.

☐ I consent to the young person named above receiving the services ticked in Section 4 from Ian Poulier.

☐ I understand and accept the confidentiality arrangements described above.

PARENT / GUARDIAN SIGNATURE

NAME IN PRINT

DATE

Young person (optional but encouraged): I have talked about this form with my parent or guardian and I'm happy to begin.

YOUNG PERSON'S SIGNATURE

NAME IN PRINT

DATE

For office use

Received on
